



# Tidewater Youth Services

Nurturing Potential. Creating Opportunities. Instilling Hope.

## INTERNSHIP/PRACTICUM QUICK REFERENCE GUIDE

### Administrative Offices

2404 Airline Boulevard

Portsmouth, VA 23701

t: 757-488-9161

f: 757-488-9652

[www.TYSCommission.org](http://www.TYSCommission.org)

[www.TYSFoundation.org](http://www.TYSFoundation.org)

### Things to know...

- TYSC provides services to at-risk adolescents and their families throughout Tidewater/Hampton Roads
- TYSC accepts Social Work, Psychology, Sociology, Criminal Justice and other Human Services Majors for internship/practicum placements
- TYSC accepts students for placement that have a minimum of 15 internship hours per week
- TYSC only accepts practicum students that also plan to complete their internship with TYSC
- All students must go through an extensive background process (fingerprinting for criminal record, Child Protective Services Check, a basic physical & tuberculosis screening as well as other processing required by licensure)
- Students must be 21 years of age or older at the start of internship &/or practicum
- It can take up to 4 months from the time you first express interest before you can begin your site placement. Apply Early!
- TYSC LCSW will supervise internship/practicum if a LCSW supervisor is required (**Temporary Pause for Internships that require LCSW supervision - resume Fall 2022**)
- Interns/Practicum Students gain valuable knowledge and experience that helps students to secure employment!

### Process to apply...

- Fill out and send a **Virginia State Application** (found on our website [tyscommission.org](http://tyscommission.org) under the 'Employment' tab)(Make sure that all sections are completed and that you have signed and dated your application)
- Submit a **letter of interest** that includes the following information:
  - Brief Introduction
  - Information about your Academic Program
  - Internship Criteria/Requirements
- Attach a Resume.
- Internship/Practicum applications should be submitted via email to both:
  - Interim Executive Director of Tidewater Youth Services Commission, Jenny Hodge [jhodge@tysfoundation.org](mailto:jhodge@tysfoundation.org)
  - Deputy Director of Tidewater Youth Services Commission, William Wimbish [wwimbish@tyscommission.org](mailto:wwimbish@tyscommission.org)
- Selected applicants will be interviewed for consideration at the TYSC Main Office at 2404 Airline Boulevard, Portsmouth VA 23701