

**Tidewater Youth Services Commission  
Meeting Minutes  
August 1, 2022**

**Attending:** Mr. Harry Cromer, Mr. Kevin Curling, Mr. Carl Faison, Ms. Katherine Grimm, Ms. Kimberly Jennings, Mr. Rusty Jordan, Ms. Olymphia Perkins, & Dr. Cynthia Blakeslee

**Not attending:** None

**Staff:** Ms. Jenny Hodge, Ms. Vicki Hubbard, & Mr. William Wimbish

**Guests:** None

**Call to Order:** The Chair, Katherine Grimm, called the August 1, 2022 meeting of the Tidewater Youth Services Commission to order at 11:38 a.m.

**I. Review of the previous meeting minutes:**

The minutes of the June 6 and June 22, 2022 meetings were reviewed. A motion to accept the minutes of the June 6, 2022 as corrected was made by Ms. Jennings and seconded by Ms. Perkins. The motion was carried. A motion to accept the minutes for June 22, 2022 was made by Ms. Jennings and was seconded by Dr. Blakeslee. The motion was carried.

**II. Items Carried Forward:**

**A. Tidewater Youth Services Foundation**

Ms. Hodge updated progress on the Cultural Arts Night. This is the first event since Covid. It is planned for Tuesday, August 23, 2022 from 6:30-8:30 at the Planters Club. Rodney Spears will be the keynote speaker.

Ms. Hodge updated progress on the Capital Funds Campaign. The Foundation Board is 10% toward the accomplishment of the renovation campaign goal for renovations to the Westhaven Group Home Building with a current goal of \$250,000. Additionally, Mr. Spears has agreed to serve with other Foundation members on this campaign goal.

**B. Tidewater Youth Services Commission Update:**

Mr. Wimbish is working with the Crisis Home as it transitions from a co-ed program to disaggregated services/programming for each sex. This transition has necessitated the pausing of services while changes are completed in the physical plant that creates boundaries between the evolving Crisis Girls Program and the Crisis Boys Program. When the changes are complete, staff coverage will provide separate staff supervision for each of these populations. Other discussion by Board members included suggestions by Ms. Perkins to have a threat assessment performed by the police to assess any possible safety issues. Mr. Cromer suggested the possibility of adding a panic button as a safety protocol.

Ms. Hodge indicated that with hurricane season approaching all hurricane and evacuation procedures have been reviewed and updated. All contacts have been updated. In the case of evacuation, a facility in Chesterfield County facility will be utilized

PRIA audit has been completed with all programs meeting expectations. Both staff and residents have been interviewed and the outcome has been successful.

**III. New Business**

TYSC Board Minutes for  
August 1, 2022

#### **A. Financials**

Ms. Hubbard passed out to the Board the Financial Report for the month of May. Noteworthy was the reduction in the deficit from \$49,676 to \$17,936 which is improvement.

Ms. Hubbard shared the results developed in the Salary Compensation Proposal II. This study compared salaries of Commission employees to salaries found in similar agencies for similar positions such as probation officers and social workers. Five localities were compared to include Virginia Beach, Norfolk, Chesapeake, Suffolk, and Portsmouth. Discussion and questions from Board members addressed additional concerns around implementation of possible changes suggested by the Salary Compensation Proposal. The Board requested that Ms. Hubbard develop additional information to more fully represent and describe a compensation scale that would meet human resource standards to assist the Board with amendments to current salaries. Ms. Hubbard agreed to email to Board members a scale that addresses the compensation scale needed to address possible current salary adjustments.

**B. A motion to go into closed session to consider personnel issues was made by Katherine Grimm at 1:42 pm. The motion was seconded by Dr. Blakeslee. The roll call vote was unanimous in the affirmative. A motion was made to come out of closed session. The roll call vote was unanimous in the affirmative and the Board came out of closed session at 2:25 pm.**

**C. Items from Members or Staff: None**

**D. Adjournment:** There being no further business, a motion was made to adjourn the meeting at 2:25 PM. All board members were in agreement and the meeting was adjourned at 2:25 PM

Respectfully Submitted,

***Cynthia D. Blakeslee***

Cynthia D. Blakeslee

Secretary/Treasurer (Interim)

Tidewater Youth Services Commission Board